



## East Africa Programme Officer

The Giraffe Conservation Foundation (GCF) is the only organisation in the world that concentrates solely on the conservation and management of giraffe in the wild throughout Africa. From our base in Windhoek, we currently implement and support giraffe conservation programmes in 18 African countries. We operate a small East Africa Office in Nairobi, Kenya, which coordinates giraffe conservation initiatives in the region.

GCF is looking for a dynamic and resourceful Programme Officer to be based in Nairobi. The position offers a unique opportunity for someone who is passionate about conservation and has excellent writing and people skills. The focus of the position is to support the GCF East Africa Coordinator in the implementation and execution of our strategic goals and objectives in order to secure a future for all three giraffe species in the region.

### The ideal candidate:

- is dynamic, has excellent problem-solving skills and is used to multi-tasking.
- is a team-player in a diverse and remote team, who can also work independently and under minimal supervision.
- is highly self-motivated, has excellent work-ethics, and can prioritise tasks to meet deadlines.
- has strong communication skills including excellent report and scientific writing skills in English.
- is highly computer-literate (MS Office) with attention to detail and proficient in using GIS software packages.
- has wildlife field experience and a valid driver's license.

### Examples of tasks to be managed concurrently:

- Coordinate field activities and giraffe surveys collaboratively with GCF partners.
- Collect and collate data from partners to achieve GCF's overall goals and mission.
- Develop proposals for giraffe conservation field programmes collaboratively with GCF partners.
- Prepare technical and financial reports on GCF field activities.
- Support the development of scientific and popular papers.
- Be a voice for giraffe and their plight in Africa through presentations, publications, etc.
- Provide updates for GCF's social media platforms.
- Be flexible and resourceful in support the GCF East Africa Coordinator in any tasks they may need help with.

### Remuneration

A competitive salary package is offered for this position depending on experience and skill level. The position is available immediately.

### Contact

For further information regarding this position contact GCF's East Africa Coordinator Dr Arthur Muneza at [arthur@giraffeconservation.org](mailto:arthur@giraffeconservation.org).

For applications, only send a **short CV** and a **covering letter** explaining why you feel that you are the best candidate for this position to [admin@giraffeconservation.org](mailto:admin@giraffeconservation.org). There is no deadline for applications and the position will be filled once we identify a suitable candidate.