



# Fauna & Flora International

Fauna & Flora International (FFI) saves species from extinction and habitats from destruction, while improving the livelihoods of local people. Our guiding principles are to work with and alongside local partnerships, act as a catalyst for change, make conservation relevant, and base decisions on sound science. Founded in 1903, FFI is the world's longest established international conservation body; our conservation work, and impact, spans the globe.

**Conservation Technology Team:** The world is embracing ever-increasing advances and shifts in technology, creating new tools to tackle ongoing conservation challenges. Seated with the Conservation Capacity and Leadership department, the Conservation Technology Team is a dynamic and growing group of individuals committed to providing and sharing information about emerging conservation tech tools. We help ensure that FFI operates at the cutting edge of nature conservation efforts globally. Our mission is to build the capacity and knowledge in our regional teams and local partners to appropriately apply these tools – including drones, camera traps, networked sensors, eDNA, and artificial intelligence – to solve nature and climate crises.

**Vietnam Team:** The strategic goal of the FFI Vietnam Primate Programme is to identify primate populations in most need of conservation interventions and provide strategic species-focused conservation in the field, based upon sound science and participation of local communities and other relevant stakeholders. Currently, the programme has established long-term primate-focused conservation projects at five locations in northern Vietnam that maintain important populations of Critically Endangered primates: the cao vit gibbon at Trung Khanh District in Cao Bang Province, the Tonkin snub-nosed monkey in Ha Giang Province, the western black-crested gibbon in Mu Cang Chai District of Yen Bai Province and Muong La District of Son La Province, and the Delacour's langur in Kim Bang District of Ha Nam province.

## WILDLABS

Fauna & Flora International, along with WWF, WCS and CI, is a founding partner of [WILDLABS](#), the global, open online community for conservation technology. WILDLABS is the central hub for conservation technology online, connecting 6,500+ conservationists, researchers, field biologists, engineers, developers, makers, and #tech4wildlife experts from around the world. The WILDLABS platform and its [Programmes](#) are designed with conservation tech users and makers in mind. Using our [community-based research](#) as a guide, WILDLABS aims to create a space where questions can be answered, ideas can turn into collaborative projects, and innovations can turn into solutions. By understanding where conservation technology is headed, what barriers community members face in leveraging technology effectively, and how technology can still improve, WILDLABS is able to offer programmes that address the community's needs and lift their work to a new level.

Our global community of conservation technology makers is collaborative, innovative, and supportive. By uniting this wide and diverse network of experts with every type of technology imaginable to study and protect a huge range of species and environments on every continent around the world, WILDLABS provides the platform and programmes needed to help this powerful community shape the future of our field.

# The Opportunity

We seek an exceptional early career conservationist to grow and support the Southeast Asia regional community in our global conservation technology network. This paid 12-month position is for a promising conservation leader to map out the conservation technology landscape in their local region, connecting with key practitioners in the local conservation technology sector as well as identifying needs, opportunities, and challenges to conservation technology uptake.

A key responsibility of this position is spearheading a regional state of conservation technology assessment which will be used to direct programming efforts in future years. You will use these findings to facilitate knowledge exchange, collaboration, and the development of resources to support the effective use of conservation technology. In addition, you will develop a product (e.g., report, tool, publication) or event (e.g., virtual lecture series, workshop, conference) aimed at increasing the integration, use, and adoption of conservation technology in Southeast Asia.

You will be supervised by conservation technology experts from FFI (Vietnam and UK teams) and WILDLABS. These mentors will help you develop global and regional connections within the conservation technology community. Throughout this internship, we will provide training in communications, grant writing, and community building in addition to supporting the development of your proposed conservation technology project.

We are looking for an innovative, enthusiastic 'go-getter' with demonstrated interests in conservation technology, capacity building, and learning and knowledge exchange via a community of practice. We require team players with the ability to develop and work on their own initiative, with strong interpersonal and communications skills, including the ability to liaise across teams and cultures.

## Terms and Conditions

<b>Start Date:</b>	As soon as possible
<b>Duration of Contract:</b>	12 months
<b>Probation Period:</b>	2 months
<b>Salary:</b>	Gross 314 USD per month
<b>Location:</b>	Hanoi, Vietnam (Fauna & Flora International Office)
<b>Benefits:</b>	25 working days annual leave entitlement Medical and social insurance Public holidays following Vietnam Labor Code
<b>Hours of Work:</b>	This is a full-time position, working Monday to Friday for 8 hours per day from 8.30am to 5.30pm, with a one-hour lunch break.

# Job Description

<b>Job Title:</b>	Assistant Intern - Conservation Technology (Vietnam)
<b>Reporting to:</b>	Meredith Palmer (Senior Conservation Technology Specialist) Stephanie O'Donnell (WILDLABS Community Manager) Minh Phuong Nguyen
<b>Key Relationships:</b>	Key members of Vietnam team WILDLABS Team at FFI and WWF FFI Cambridge Conservation Technology Team

## **Purpose:**

The internship will be with the WILDLABS Programme and FFI, and physically hosted in Hanoi with the FFI Vietnam Programme.

As the facilitator of the Southeast Asia regional conservation technology network, you will be tasked to identify knowledge gaps and barriers to conservation tech use, create content and resources to engage and support the conservation tech community, and plan and coordinate a product (such as 'best practices' documentation or technology guides) or event (such as networking and knowledge exchange workshops or a virtual lecture series) to facilitate knowledge exchange between regional conservation and technology actors, and the global conservation technology community.

As a result of engaging in these activities, you will work hand-in-hand with key stakeholders in the conservation technology realm, including NGOs, wildlife practitioners, technologists, and donors. You will receive foundational training in community building, fundraising, and communication as well as strengthening your understanding of current and emerging conservation tools. Critically, you will establish yourself as a trusted knowledge broker about local conservation tech and become a central figure leading and guiding the development of WILDLABS' new regional hub.

These baseline activities are essential to developing regional conservation technology centres, creating an invaluable resource for local practitioners looking to further their conservation effect and a furthering WILDLABS' and FFI's regional and global impact.

## **Specific Duties:**

- (1) Identify and engage key technology and conservation technology stakeholders and practitioners in the region; survey this network and organize meetings to identify knowledge and innovation gaps and develop an engagement strategy and determine training priorities to support the use of conservation technology.
- (2) Deliver a regional 'best practices' survey to assess regional current use of conservation tech use as well as identifying local needs and barriers to the uptake of conservation technology. This includes distributing the survey to appropriate partners, analyzing resulting data, formatting report, and disseminating survey results. The aim of this project is to understand recent progress, key constraints, and critical opportunities for growth in leveraging technology for conservation, producing valuable insight to target future capacity

building efforts.

- (3) Develop and deliver a capacity building or engagement activity that responds to knowledge exchange and training priorities identified through stakeholder engagement and the regional State of Conservation Technology Survey. This could include in-person or virtual training/lecture series, development of best practices guidance, workshops to promote knowledge exchange or technology uptake, or similar. This activity should be specific to Southeast Asian environments and challenges, while supporting exchange between regional conservation and technology actors and the global community on WILDLABS. All activities will aim for equal representation in gender in terms of speakers and participants.

**Other duties:**

- Support FFI local teams and regional partners in the development, deployment, and assessment of conservation technology tools as required, including the reporting of outcomes and lessons learned.
- The intern will also work with the WILDLABS team to support the research and engagement of the global conservation technology community as required.
- Undertake any other tasks commensurate with the position that may be requested of you, from time- to-time, by your Line Manager

## Person Specification

	Essential	Desirable
<b>Skills</b>	<ul style="list-style-type: none"> <li>• Strong interpersonal and communication skills (written and verbal), including ability to liaise across teams and cultures</li> <li>• Ability to plan, organize, and prioritize workload</li> <li>• Good research skills</li> <li>• Ability to gather information and synthesise it in a concise format</li> <li>• Fluent written and spoken English</li> </ul>	
<b>Knowledge and experience</b>	<ul style="list-style-type: none"> <li>• Direct experience applying conservation technology</li> <li>• Post-secondary qualifications; Diploma / Higher National Diploma in conservation, wildlife management, community development or related field</li> </ul>	<ul style="list-style-type: none"> <li>• Experience in planning and managing workshops and events</li> <li>• Experience facilitating workshops and events</li> <li>• Experience developing communication materials (e.g., easy-to-read and visual reports)</li> <li>• Degree in a related field</li> <li>• Technical training in IT</li> <li>• Some level of knowledge of emerging technologies</li> </ul>
<b>Behavioural</b>	<ul style="list-style-type: none"> <li>• Enthusiastic</li> </ul>	

<b>qualities</b>	<ul style="list-style-type: none"> <li>• Open to learning and able to quickly pick up new skills</li> <li>• Builds positive working relationships</li> <li>• Team player also able to work independently and use own initiative</li> <li>• Flexible to respond to demands of operating across different cultures and time zones</li> </ul>	
<b>Other</b>	<ul style="list-style-type: none"> <li>• Interest in and empathy with the mission and values of FFI</li> <li>• Entitlement to work in Vietnam</li> </ul>	

## FFI Values

Values underpin who we are and how we act. Just as values shape who we are as individuals, they define us as an organisation, creating the culture of success for which Fauna & Flora International (FFI) is renowned. Our people exemplify our shared values, which are interconnected and interdependent:

- We act with integrity
- We are collaborative
- We are committed
- We are supportive & respectful
- We get things done

## How to Apply

Applications, consisting of a covering letter explaining why you feel you should be considered for this post, a full CV (tailored to the role as advertised, highlighting relevant experience and achievements) and contact details for two referees (who will not be contacted without your permission) should be sent to Ms Le Hong Viet via email: [viet.hong.le@fauna-flora.org](mailto:viet.hong.le@fauna-flora.org)

Please mark your application '**Internship: Conservation Technology, Vietnam**'.

The closing date for applications is **27<sup>th</sup> January 2023**. Candidates selected for interview will be contacted by email or telephone – please specify your preferred method of contact in your covering letter and indicate where you saw the position advertised.

Regrettably, due to limited resources and the high number of applications we receive, we are only able to contact short-listed candidates. If you do not hear from us within four weeks of the closing date, please assume that you have not been successful on this occasion.

## Applicants with Disabilities

FFI encourages applications from individuals with a disability who are able to carry out the duties of the post. If you have special needs in relation to your application, please contact Le Hong Viet, Admin Officer, FFI, on Tel: +84 (0)243 719 4183 or Email: [viet.hong.le@fauna-flora.org](mailto:viet.hong.le@fauna-flora.org) .

FFI values diversity and is committed to equality of opportunity